



## IMPORTANT SAFETY PROCEDURES AND GENERAL GUIDANCE FOR PARENTS OF CHILDREN ATTENDING SWIM SCHOOL LESSONS

### IMPORTANT – PLEASE READ CAREFULLY AND ADHERE TO THE FOLLOWING:

Parents/carers of all pupils under the age of eight attending lessons at **Beau Sejour** must remain in the **café or on the viewing gallery during their child's lesson** and be available if required.

Please ensure that your child('s):

- Attends sessions regularly to ensure that the full benefit of the tuition is received.
- **Is fully registered and payment has been made prior to attending lessons.**
- Is supervised, as necessary, in the changing room before and after the lesson. Uses the changing room appropriately, ensuring that lockers are used, and clothing removed from cubicles immediately.
- **Only attends lessons if they are well.**
- **Pre-existing medical conditions are recorded and updated in the medical section of the Swim School portal.**
- Wears a one-piece bathing suit as opposed to bikinis and surf shorts as these hamper movement in the water. **(Swim School kit is available, and we would like all members to be proud to wear it)**
- Wears a Swim School swimming cap for hygiene purposes and to avoid excessive head movements caused by hair over the face.
- **Visits the toilet prior to the lesson.**

### POOLSIDE PROCEDURE PRESCHOOL CHILDREN AT BEAU SEJOUR

#### ACCESS

Children are to wait in the changing room at the side entrance to the pool to be collected by their teacher in colour groups. Swim School teachers are responsible for pre-school children from the point of collection, for the duration of their lesson and until they are returned to a parent/carer at the main entrance to the pool at the end of the lesson.

#### TOILET

Should your preschool child need to go to the toilet during their lesson, the supervising teacher will make every effort to alert a parent or carer, assuming that they are watching the lesson from either the café or the viewing gallery and will wait with the child at the shower entrance. If the parent cannot be located quickly, the teacher will take the child to the toilet (with access for those with disabilities) in the village change area and wait for the parent there.

### POOLSIDE PROCEDURE - SCHOOL AGE CHILDREN

#### ACCESS

Children should arrive on poolside no more than 5 minutes prior to the start of their lesson and sit at their allocated area until the teacher takes the register for that class. **It is the parent/carer's responsibility to ensure the child reports for their lesson and remains poolside until the register is taken.** Swim School teachers are responsible for children of school age for the duration of the lesson and until they leave the poolside.

#### TOILET

Should a child attending afterschool lessons require the toilet; they must use the poolside toilet. Should a child needs assistance, a tannoy announcement will call a parent to poolside.

### EVACUATION ALL GROUPS AT BEAU SEJOUR

If the pool or fire alarms are activated, Swim School staff will supervise all children on poolside throughout any evacuation to the assembly point where the parent/carer will be reunited with the child (The assembly point is the pitch adjacent to the far side of the pool).